

Sample Automobile Contract

Make & fill out 2 copies, one for each family

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	Exchange Family #1	Exchange Family #2
Name & Address		
Dates Car is Available (from – to)		
Car to be Exchanged		
Make		
Model		
Year		
License Number		
Current Mileage		
Where will the keys be found?		
Where should the keys be left when we leave?		
Name & Age of Each Driver	1.	
(No drivers allowed under age 25)	2.	
	3.	
	4.	

Mechanic's Name		
Phone		
Other Phone		
Address		
Insurance Agent's Name		
Phone		
Other Phone		
Address		
Policy #		
Limit Free Mileage to (number or miles/k)		
Additional mi/k \$.15 ea. (adjust as you agree)		
Or, each car may be driven an unlimited distance. <i>Initial & sign only if OK</i>		

Continued below . . .

In Addition, We Agree That:

1. Car insurance and registration will be placed in a labeled envelope in the glove compartment.
2. We will not drink alcohol and drive this car.
3. We will not drive the car into a foreign country without the express written permission of the owner. *Note: Most American car insurance is not valid in Mexico, and there are stipulations for driving in Canada.*
4. All drivers will obtain the appropriate driver's license for that country.
5. Neither vehicle will be driven by anyone except the drivers listed.
6. The owner of the car is responsible for any repair costs that are the result of mechanical failure due to normal age and usage of the car.
7. The user is responsible for any damages to the car, and will pay for any damage to the car not paid for by auto insurance, including deductibles.
8. We will report accidents to the police within 24 hours if damage has occurred or a person has been injured.
9. We will check oil, water, and tires of the other's car every 500 miles.
10. We will leave the car clean and with a full tank of gas.

Notes about our car	Exchange Family #1	Exchange Family #2

Signatures page below . . .

Signatures Page

Signatures	Exchange Family #1	Exchange Family #2
Print your name Driver 1.		
Signature		
Date		
Print name Driver 2.		
Signature		
Date		
Print name Driver 3.		
Signature		
Date		
Print your name Driver 4.		
Signature		
Date		

Thanks!

Hopefully, having this information agreed upon ahead of time will help smooth your exchange experience!